

## POLICY STATEMENT #10 – PARKING POLICY

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OCSCC NO 718 owns 29 Visitor parking spots at the front of the building that are designated as common area and 25 vacant numbered spots at the rear of the building. This parking policy is intended to regulate the use of these spaces.

1. Residents are expected to park their vehicles in their own assigned parking spaces at all times.
2. Short term parking by residents in the back non-reserved spaces will be tolerated for a maximum of 3 hours. No overnight parking in these spaces is allowed. The Corporation cannot and does not guarantee that parking spaces will always be available.
3. Short term parking by residents between 8 am and 6 pm will be tolerated in 13 of the front visitors' spaces (V9-V10, and V19 through V29), for a maximum of 3 hours. If this policy is seen to be abused, the Board will be forced to implement a more strict policy. The Board has requested the voluntary co-operation of residents in these matters rather than erect further signage. The Corporation cannot and does not guarantee that parking spaces will always be available.
4. Residents whose guests require overnight parking must register with the Superintendent by phone (613-228-9867) by email (thecrystelle@primus.ca), or by letter delivered to the Office, stating the make, model and license number of the vehicle as well as the unit number, telephone number, and length of stay.
5. Unregistered vehicles parked overnight will receive one warning notice in the morning and given 48 hours to either remove or register the vehicle or it will be towed away with the authorization of the Corporation and at the owner's risk and expense.
6. Guests who require parking for more than 7 consecutive days will be required to rent a visitor's parking space in accordance with the Corporation's current fee schedule. (2010 - \$50 per month, or \$15 per week, including HST)
7. Three spaces are reserved in the back (146-147-148) for contractors who have made arrangements with the Superintendent to let them in the building. Contractors or service people who have been hired by residents may park in the front visitors' spaces.
8. The Property Manager, on behalf of the Board, shall be responsible for enforcing the rules and regulations as set out by the Board, with the assistance of the staff and/or other agents (such as a towing contractor). Unit owners or residents who observe a violation or wish to lodge a complaint should contact the Property Manager or the Superintendent and make the complaint in writing.
9. Residents may rent the Corporation-owned spaces at the back for \$50/month each (a rental agreement must be signed). Or residents may purchase these spaces (for tax purposes they are currently valued at \$15,000 each).